



**Securities Transfer Memorandum**

**Donor/s (Individuals or organizations):**

- 1. Please complete this form and give these instructions directly to your broker.**
- 2. Send a copy of this completed memorandum to Innovia Foundation**
  - a. FAX to 509-624-2608 attn: Lauren Autrey
  - b. Email a scanned copy to **lautrey@innovia.org**
  - c. Mail to Lauren Autrey, CFO, Innovia Foundation,  
421 W. Riverside Ave., Suite 606, Spokane, WA 99201-0402

**Date:** \_\_\_\_\_

**From:** \_\_\_\_\_  
(shareholder/donor(s) name and address)

**To:** \_\_\_\_\_  
(stockbroker name and address)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Phone: \_\_\_\_\_

Phone: \_\_\_\_\_

**RE: Transfer of stock to Innovia Brokerage Account**

The above named shareholder(s) wish(es) to make the following gift to Innovia Foundation for the benefit of Spokane's Historic Coeur d'Alene Park Fund.

\_\_\_\_\_ (no. of shares) of \_\_\_\_\_ name of security)

\_\_\_\_\_ (no. of shares) of \_\_\_\_\_ (name of security)

Please provide any special instructions (i.e. amount available to spend, person to notify for gift "in memory of"

\_\_\_\_\_

[P]  
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Pershing LLC functions as the custodian of Innovia Foundation's account and will receive and credit the transfer per these instructions. Its information is as follows:

DTC #0443  
Innovia Foundation  
#H25274574

Contact: John Kiepe, Associate Advisor, CUSO  
Numerica Financial Services,  
14610 E Sprague Ave.  
Spokane Valley, WA 99216  
509-340-6395

**Brokers: Thank you for your prompt attention to this request.**

Please call Innovia Foundation with any questions or concerns at 509-624-2606

\_\_\_\_\_  
(shareholder/donor)

\_\_\_\_\_  
(joint shareholder/donor)